

**Budget Committee**

**Meeting Minutes**

**Date:** May 21, 2025 (every 3nd Wednesday of the Month) **Time:** 2:00 p.m. – 3:30 p.m.

**Location:** SAB-211 and **ZOOM:** <https://4cd.zoom.us/j/81010932530>

**Meeting ID:**  810 1093 2530  **Passcode:** 248810

| **Voting Members** |
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| **Chairperson**: Victoria Menzies  **Managers**: Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks  **Faculty**: Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade*  **Classified**: Brian Williams, 1 Vacant, *Alternate: Matthew Houser*  **Students**: Sanskar Rana, Frankie Concha |

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| **Non-Voting Members** |
| **Managers:** Nick Dimitri, Chao Lieu Sara Marcellino, Jason Berner |

**Present:** Maya Jenkins, Darris Crear, Andrew Kuo, Nick Dimitri, Matthew Houser, Joel Nickelson-Shanks

**Zoom:** Victoria Menzies, Robert Bagany, Joseph Randy Carver, Gabriela Segade

Called to order at 2:09pm

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| **Item** | **Outcome/Decisions** | **Action Items** |
| 1. **Welcome and Introduction** |  | N/A |
| 1. **Approval of April 18, 2025 Minutes** | Tabled, no quorum. | Approval of April 18 minutes at September meeting. |
| 1. **Approval of Current Agenda** | Tabled, no quorum. |  |
| 1. **Public Comment/Announcements (2 minutes please)** | No public comment. | N/A |
| 1. **Resource Allocation Process:**  * **Timeline Revision Discussion** | **Budget Process & Timeline**   * Proposal to open portal earlier (before winter break). * Need to finish by March for presidential review. * More training required to avoid submission errors. * Possible opportunity for departments to present budget requests to committee. | **Financial Situation**   * District facing limited reserves due to overspending. * Possible **$1M deficit** projected for new fiscal year. * Concern raised about growth in administrative vs. faculty positions.   **Lottery Funds**   * Audit found misuse for basic needs services. * Potential redirection toward **food programs** if Prop 98 reduces funding. * Victoria → send tentative budget decisions to Gabriela. * Victoria & Jana → create downloadable Excel of finalized budget for requesters. * Committee → discuss opening request portal in November. * Committee → consider more training for requesters. * Academic Senate & United Faculty → present on reassigned time. * Committee → discuss faculty co-chair in September. * Committee → review & prioritize reassigned time positions. * Faculty reps (Andrew, Randy, Gabriela) → report budget info back to Senate & Council of Chairs. * Victoria → draft notes & create PowerPoint on legislative update. |
| 1. **Adjournment –**   **Meeting adjourned at 3: 37p.m.** | Next meeting – September 17, 2025, 2:00 p.m. – 4:00 p.m. in SAB-211 and via Zoom. | N/A |